



20.11.23

Dear Parent/Carer,

You will shortly receive an e-mail from an organisation called **Arbor**. We have recently changed the computer system we use in school, along with all other Bishop Wilkinson Trust primary schools.

This is used to manage the information we hold and process about our children and colleagues. This new system offers significant savings to our school, in terms of reduced staff workload and costs, which, as I am sure you will agree, will benefit our children.

Whilst many of these changes have taken place behind the scenes, some will directly affect the ways in which you, as parents/carers interact with our school.

It is our hope and intent that this new system will allow better communication between home and school and a more streamlined approach to managing payments, childcare, clubs and trips.

The Arbor system offers a range of features which we will be going live throughout the academic year. However, I am delighted to inform you that we have already launched some parts of the system to you. For now, these are:

Communications

The new Arbor app allows us to send you messages and e-mails and the opportunity for you to reply to them, sending your response directly to our school office.

Student Profile

You will be able to view information about your child(ren) and send us updates to your personal information, such as changes to your address, telephone numbers or email addresses.



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School Meals/Trips/Clubs/Activities

For those children in KS2 who pay for school meals, you will be able to view the current, live balance of your child(ren)'s school meal account and make payments to our school using your credit/debit card.

Childcare, Music, Trips and After School Clubs will all be booked and paid for on the new Arbor app.

If you experience difficulties with the Arbor portal, our school office team will now be able to accept card payments in person for the first time.

To enable a smooth transition of your account from WeDuc to Arbor, please pay for all outstanding items by 30th November 2023.

WeDuc

As of 1st December, WeDuc will no longer be in use.

It will no longer be possible to make payments online using WeDuc and the Arbor app must be used instead so please sign up as soon as possible.

If you do not receive a sign-up email, please get in touch.

Thank you for your kind support in launching this exciting new opportunity at St Michaels Catholic Primary School.

Best wishes and prayers.

Yours sincerely,



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